

Physical Education That Supports Student Learning
Curriculum-Aligned • Assessment Supported • Teacher-Friendly

Practical Risk Assessment form
Procedure to alleviate risk Probability rating

Safety of general work environment	Check the area prior to each class to ensure area is safe from hazards (such as wet or slippery surface areas, loose items on the ground, chairs stacked too high near program area etc)	2
Faulty or unsafe equipment	Check all equipment prior to each class and remove or replace faulty or unsafe equipment where applicable	2
Program moved from hall to an outdoor environment	Ensure all children have hats and sun screen protection on if not under shelter. Provide extra matting if on rough or hard surface Check the environment for any safety hazards	3
Number of children attending a class is unexpectedly increased.	Increase the number of stations with activities which do not require extra coach supervision. Ask teacher/s to assist in supervision	2
Child injures themselves or becomes ill while participating in program	Ensure at least one of the coaches and/or teachers overseeing the program has appropriate first aid qualifications Identify any children who may have special needs, an existing injury or ailment prior to the beginning of the program.	3
Child not following instruction and acting in an unsafe manner	Speak with the child and and class teacher to be sure he or she has understood the initial instructions Remove the child from program until they acknowledge and can demonstrate they understand the importance of following instructions and correct procedure on activities.	3

Rating Scale

Level of Risk	Rating	Likelihood description	Frequency
Rare	1	Very unlikely but not impossible	Less than once in 15 years
Unlikely	2	Plausible, could occur at some time	At least once in 10 years
Possible	3	Reasonable probability of occurring	At least once in 5 years
Likely	4	High probability of occurring	At least once a year
Very likely	5	Will probably occur in most circumstances	More than once a year

Risk Rating Scale

Level of Risk	Criteria for Management of Risk
1-3	Acceptable
4-5	Monitor
6-9	Management control required
10-14	Urgent management attention
15-25	Unacceptable